



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

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**TITLE:** HIGHWAY MAINTENANCE MECHANIC I

**SALARY:** \$39,623 - \$54,289 annually

**LOCATION:** Monroe County Department of Transportation

**JOB SUMMARY:**

This is a lead field position located at the Department of Transportation responsible for leading and participating in assigned highway, bridge and culvert maintenance and repair projects such as road and storm sewer maintenance and repairs, sign and pavement marking installations, and sign fabrication. Duties include the performance of the more skilled construction and mechanical work tasks and operates standard construction equipment under a variety of weather conditions and temperature extremes, and various work schedules. This position is distinguished from Highway Maintenance Mechanic II by virtue of having responsibility for crew leadership, performing higher skill level tasks such as operation of excavators and graders, and office responsibilities. This position is distinguished from Senior Highway Maintenance Mechanic by its focus on single crew leadership and single job site activity versus leading multiple crews. The employee reports directly to, and works under the general supervision of a Senior Highway Maintenance Mechanic or other higher-level staff member. Lead supervision is exercised over a work crew in one of the fields mentioned above. Employees are required to move material weighing in excess of fifty (50) pounds. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Civil Technology, Construction Technology, Construction Engineering Technology, Engineering Science or a closely related field plus one (1) year paid full-time or its part-time equivalent experience in maintenance, repair, or construction involving a combination of two (2) or more of the following skilled trades: masonry, carpentry, pipe installation, asphalt paving, welding, metal fabrication, pavement marking installation and sign installation, one (1) year of which must have involved the operation of heavy motor equipment, such as pavement stripers, bulldozers, graders, or rollers; OR,
- (B) Three (3) years paid full-time or its part-time equivalent experience as defined in (A) above, one (1) year of which must have involved the operation of heavy motor equipment such as pavement stripers, bulldozers, graders, or rollers; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

**SPECIAL REQUIREMENTS:**

Possession of a valid New York State Class \*B\* Commercial Driver's License (CDL).

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET - ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** March 11, 2024

**Posting Deadline:** Until filled